



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

**Project Code
2024-1-PT01-KA171-HED-000235206**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme.

This agreement is valid for the Erasmus+ call years 2024-2027 in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Universidade do Algarve	P FARO02	Institutional coordinator: Vice-Rector, Prof. Dr. Patrícia Pinto Administrative contact: Head of International Relations Office: Mrs. Marleni Azevedo (email: international@ualg.pt ; phone: +351 289 800 003)	General: https://www.ualg.pt/ Faculty: https://fmcb.ualg.pt/ Course catalogue: https://www.ualg.pt/curso/1916
Universidade Federal do Rio Grande	Rio Grande, Brasil	Faculty level (contact) Name of Faculty / unit Mobility coordinator: Nicole Feijó Email: reinter.mobilidade@furg.br Av. Itália, Km 8, Carreiros, Rio Grande/RS Phone: 55 53 32336735	General: https://www.furg.br/ Faculty: https://medicina.furg.br/ Course catalogue: https://www.furg.br/graduacao/medicina

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
				Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
Rio Grande, Brasil	P FARO02	0912 Medicine	1st Cycle	1	4	1	7
P FARO02	Rio Grande, Brasil	0912 Medicine	1st Cycle	--	--	1	7

Optional additional information

The staff mobility incoming and outgoing will have a physical component for teaching (5 days+2 travel days) combined with monthly virtual activities during an academic year, before and after physical mobility, to exchange of good practices, acquisition of new pedagogical and digital skills, and publication of a Scientific Paper in the International Journal in Portuguese Language (Revista Internacional em Língua Portuguesa): <https://www.rilp-aulp.org/index.php/rilp>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁷ at the start of the mobility period (see also section 5 “Preparation and Support”).

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
P FARO02		Portuguese	--	B2 Portuguese	B2 Portuguese
Rio Grande, Brasil		Portuguese	--		B2 Portuguese

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁷ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

This section is mandatory/applicable only for KA171. Repartition of the granted Organisational Support between the partners is strongly recommended, but not mandatory:

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
The Organisation Support (500€/participant) is managed by the Applicant organisation and Consortium Leader of the project 2024-1-PT01-KA171-HED-000235206, Associação das Universidades de Língua Portuguesa (AULP).	- Guarantee a transparent selection process.
The Use of the OS grant is used to hire a technician responsible for the project; create communication channels; create a website and a platform for the application and selection process of students; prepare and implement trainings for Partner HEIs to improve the cycle of the project (implementation, dissemination, impact and sustainability); provide assistance in case of emergency for participants; assist participants in the visa procedure; purchase flights and contract travel and medical insurance for participants; ensure the individual support grant to participants; report results in the Beneficiary Module; disseminate results and measure the impact of the project.	- Guarantee the inclusion and diversity of participants, prioritizing participants with fewer opportunities.
The IES partners will participate in the selection of participants; welcome participants; assist participants in finding accommodation; assist international students to get a Portuguese ID and to open a	- Guarantee gender equality, both in student and staff mobilities.
	- Contribute to the Lifelong Learning of students from Region 10 Latin America in the field of Health and Science
	- Promote the employment in youth from Region 10 Latin America
	- Contribute to the exchange of good practices in the higher education sector.

<p>bank account in Portugal; provide information about the study programme and services for international studies; provide quality classes for international students; issue a Transcript of Records and Europass Certificate for students; select professors in mobility and issue of Mobility Certificates; assist professors to capitalize the mobility experience in writing a Scientific Paper; disseminate results and measure the impact of the project.</p> <p>All IES partners are members of AULP.</p>	<ul style="list-style-type: none"> - Boost the internationalisation of Higher Institutions at a European and International level.
	<ul style="list-style-type: none"> - Contribute to the Inclusion, Diversity Strategy and EU Values of the Erasmus+ program.
	<ul style="list-style-type: none"> - Contribute to the Agenda 2030 Sustainable Development Goals on quality education (SDG 4), gender equality (SDG 5), decent work and economic growth (SDG 8), reducing inequalities (SDG 10), peace, justice and strong institutions (SDG 16) and for strengthening partnerships for implementation of the goals of the 2030 Agenda (SDG 17).

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁸
P FARO02	Winter Term: September - January Spring Term: February - July	Winter Term: N/A Spring Term: N/A

The receiving institution will send its decision within 2 weeks and no later than 4 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
P FARO02	Associação das Universidades de Língua Portuguesa (AULP) Email: candidaturas-erasmuspro@aulp.org Telefone: (+351) 217 816 360/8 Telemóvel: (+351) 968 388 444	ProSaúde+ website: https://prosaudemais.aulp.org/

⁸ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	30 ECTS credits (or equivalent) 1 st Cycle Studies already completed	ProSaúde+ website: https://prosaudemais.aulp.org/
CV	Required. Including: <ul style="list-style-type: none"> <input type="checkbox"/> Proof of academic qualifications (50%) <input type="checkbox"/> Courses, training, volunteering, attendance at events or seminars (10%) 	
Inclusion measures ⁹	<ul style="list-style-type: none"> <input type="checkbox"/> Student Worker (5%) <input type="checkbox"/> Student with dependent children (5%) <input type="checkbox"/> Disabilities or Health problems (5%) <input type="checkbox"/> Economic Barriers (5%) 	
Motivation letter	Required (20%)	

6. Preparation and support

The Consortium Leader commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹⁰.

⁹ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹⁰ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary, a first payment using cash, check or similar to avoid delays linked to opening a bank account.

The Consortium Leader and all involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.

- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g., by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

The table serves as a template - the partners are free to adjust it, e.g., to add more measures, to replicate per partner HEI etc.

Institution [Erasmus code or city]	Preparatory & Support Measures	Contact details (email, phone)	Website for information & arrangements
P FARO02	Accommodation	Email: International@ualg.pt Phone: +351 289 800 003	https://www.ualg.pt/estudante https://www.ualg.pt/webform/formulariocandidaturaaoajamentouniversitarioprofessores
	Language Support	N/A	N/A
	Visa	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org Telefone: (+351) 217 816 360/8 Telemóvel: (+351) 968 388 444	https://prosaudemais.aulp.org/
	Insurance	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org Telefone: (+351) 217 816 360/8 Telemóvel: (+351) 968 388 444	https://prosaudemais.aulp.org/
	Inclusion of participants with fewer opportunities		Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups. Campus is also being adapted to persons with reduced mobility and a tutor is chosen during their stay. The cultural and academic integration of the international students by the mentoring academic week.

	Mentoring	N/A	N/A
	Grant payments	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org +351 937 757 271	https://prosaudemais.aulp.org/
	Alumni information	N/A	N/A

Institution [Erasmus code or city]	Preparatory & Support Measures	Contact details (email, phone)	Website for information & arrangements
Rio Grande, Brasil	Accommodation	N/A	https://www.reinter.furg.br casa.internacional@furg.br
	Language Support	Portuguese	N/A
	Visa	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org Telefone: (+351) 217 816 360/8 Telemóvel: (+351) 968 388 444	https://prosaudemais.aulp.org/
	Insurance	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org Telefone: (+351) 217 816 360/8 Telemóvel: (+351) 968 388 444	https://prosaudemais.aulp.org/
	Inclusion of participants with fewer opportunities	Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups. Campus is also being	Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.

		adapted to persons with reduced mobility.	Campus is also being adapted to persons with reduced mobility.
	Mentoring	N/A	N/A
	Grant payments	Associação das Universidades de Língua Portuguesa – AULP candidaturas-erasmuspro@aulp.org +351 937 757 271	https://prosaudemais.aulp.org/
	Alumni information	reinter.furg.br reinter.mobilidade@furg.br www.furg.br	

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed using [the European Credit Transfer and Accumulation System](#).
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in Portuguese and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period in Portuguese and English.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹¹. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information																					
P FARO02	<p>The institutional grading system is based on a scale from "0" to "20". The grades range between "10" and "20". The following table shows the grades and their definitions.</p> <p>ECTS grading scale:</p> <table border="1" data-bbox="619 475 1451 1144"> <thead> <tr> <th data-bbox="619 475 772 586">ECTS grade</th> <th data-bbox="772 475 1073 586">% of successful students normally achieving the grade</th> <th data-bbox="1073 475 1451 586">Definition</th> </tr> </thead> <tbody> <tr> <td data-bbox="619 586 772 696">19/20</td> <td data-bbox="772 586 1073 696">10</td> <td data-bbox="1073 586 1451 696">EXCELLENT - outstanding performance with only minor errors</td> </tr> <tr> <td data-bbox="619 696 772 807">17/18</td> <td data-bbox="772 696 1073 807">25</td> <td data-bbox="1073 696 1451 807">VERY GOOD - above the average standard but with some errors</td> </tr> <tr> <td data-bbox="619 807 772 917">14/16</td> <td data-bbox="772 807 1073 917">30</td> <td data-bbox="1073 807 1451 917">GOOD - generally sound work with a number of notable errors</td> </tr> <tr> <td data-bbox="619 917 772 1027">12/13</td> <td data-bbox="772 917 1073 1027">25</td> <td data-bbox="1073 917 1451 1027">SATISFACTORY - fair but with significant shortcomings</td> </tr> <tr> <td data-bbox="619 1027 772 1138">10/11</td> <td data-bbox="772 1027 1073 1138">10</td> <td data-bbox="1073 1027 1451 1138">SUFFICIENT - performance meets the minimum criteria</td> </tr> <tr> <td data-bbox="619 1138 772 1144">00/09</td> <td data-bbox="772 1138 1073 1144">-</td> <td data-bbox="1073 1138 1451 1144">FAIL - considerable further work is required</td> </tr> </tbody> </table>	ECTS grade	% of successful students normally achieving the grade	Definition	19/20	10	EXCELLENT - outstanding performance with only minor errors	17/18	25	VERY GOOD - above the average standard but with some errors	14/16	30	GOOD - generally sound work with a number of notable errors	12/13	25	SATISFACTORY - fair but with significant shortcomings	10/11	10	SUFFICIENT - performance meets the minimum criteria	00/09	-	FAIL - considerable further work is required	https://www.ualg.pt/estudante
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9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

This agreement will take effect in the 2026/27 academic year being valid for a period of 2 years.

The above-mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme.

All parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus Charter for Higher Education.

All parties undertake to abide by the multilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify to AULP, as Applying Institution and Leader Organisation of the Consortium, in writing of its intention, by giving at least a 6 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+6 months. In consequence, any student/staff who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.
- II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature¹²
Universidade do Algarve P FARO02	Prof. Dr. Patrícia Pinto Vice-Rector		
Universidade Federal do Rio Grande - FURG Rio Grande, Brasil	Suzane da Rocha Vieira Gonçalves, Reitora		

¹² Scanned copies of signatures or digital signatures may be accepted depending on the national legislation